

**MANDATORY OPEN ENROLLMENT for all is
OCTOBER 5, 2026 through OCTOBER 26, 2026**

Save this letter. It contains the KHRIS User ID that you will need to enroll.

<org unit>

<EMPLOYEE FIRST NAME> <EMPLOYEE LAST NAME>

<ADDRESS 1>

<ADDRESS 2>

<CITY>, <STATE> <ZIP CODE>

Who to Call for Help

<IC tagline>

Open Enrollment Hotline

502-564-6534 or 888-581-8834

Mon, Oct. 5 – Fri, Oct. 9: 7:30 a.m. to 4:30 p.m.

Mon, Oct. 12 – Fri, Oct. 16: 7:30 a.m. to 7:00 p.m.

Mon, Oct. 19 – Fri, Oct. 23: 7:30 a.m. to 8:00 p.m.

Mon, Oct. 26: 7:30 a.m. to 8:00 p.m.

(All times are Eastern Time)

How to Enroll

- ✓ Scan the QR code for step-by-step instructions for how to enroll.
- ✓ Go to KHRIS.KY.GOV to log in to KHRIS Employee Self-Service (ESS).
- ✓ Enter your KHRIS User ID and your password.

If you do not remember your password, you can easily reset it on the KHRIS login screen.

We recommend that you log in to KHRIS.ky.gov before Open Enrollment begins to verify your login credentials and reset your password, if necessary.



KHRIS User ID: <Employee User Name (Key)> <SPuser>

Reminder: you must make new benefit elections for 2027.

Your Current Enrollment

<FIRST NAME> <LAST NAME>
<PLAN> <LIVINGWELL STATUS>
<FSA PLAN>
<DENTAL PLAN>
<VISION PLAN>

<FIRST NAME> <LAST NAME>
<PLAN> <LIVINGWELL STATUS>
<FSA PLAN>
<DENTAL PLAN>
<VISION PLAN>

Kentucky Employees' Health Plan
501 High Street, 4th Floor
Frankfort, Kentucky 40601

<Date>

Dear <EMPLOYEE FIRST NAME> <EMPLOYEE LAST NAME>:

It's time to choose your insurance benefits for 2027. Open Enrollment is **October 5 through October 26, 2026**. This is a **MANDATORY** enrollment. **EVERYONE** MUST log in to KHRIS.ky.gov and enroll in coverage for 2027. If you don't act, you WILL NOT have insurance coverage for calendar year 2027.

As you may recall, during the 2026 legislative session, we communicated that without changes to the budget bill as originally filed, there would be significant increases to premiums and reductions to benefits. Due to your advocacy, the bill was amended prior to passage, and we avoided the worst changes. In order to continue to provide the best level of health insurance coverage and programs for our members, there will be a nominal increase to premiums and plan changes to each of the four health plans for 2027. It is very important that you carefully review the enclosed Open Enrollment materials so that you can make an informed decision.

Important Cross-Reference Information

Cross-Reference Payment Option: The primary planholder must enroll through KHRIS ESS first and make health insurance elections for the whole family. Once the primary planholder has completed enrollment and logged out of KHRIS ESS, the secondary planholder can enroll in their secondary plan as well. If either planholder is an active employee, they may also elect optional dental and/or vision coverage and, if their agency participates, a flexible spending account (FSA). If you wish to start or end your cross-reference payment option, both planholders must complete a paper application, which can be found at KEHP.KY.GOV or TRS.ky.gov.

TRS Retiree Cross-Referenced with KPPA Retiree: TRS retirees will enroll in KHRIS ESS. All KPPA retirees will enroll in the KPPA START system.

TRS Retiree Cross-Referenced with KCTCS Employee or Retiree: TRS retirees will enroll in KHRIS ESS. All KCTCS employees and retirees will enroll in the KCTCS system.