

**OPEN ENROLLMENT is OCTOBER 12, 2020 through OCTOBER 28, 2020**

Please save this letter, it contains your KHRIS User ID and other important Open Enrollment information.

<FIRST NAME> <LAST NAME>  
<ADDRESS 1>  
<ADDRESS 2>  
<CITY>, <STATE> <ZIP CODE>

## Your Current Enrollment

<FIRST NAME> <LAST NAME>  
<PLAN>, <LIVINGWELL STATUS>

<FIRST NAME> <LAST NAME>  
<PLAN> <LIVINGWELL STATUS>

### Who to Call for Help

For local, personalized help, contact the Teachers' Retirement System at 800-618-1687.

### How to Enroll

#### KEHP Open Enrollment Hotline

502-564-6534 or 888-581-8834

*Service is only available during Open Enrollment Oct. 12 – 28, 2020*

#### Hours for Assistance (Eastern Time)

Mon, Oct. 12 – Fri, Oct. 16: 7:30 a.m. to 4:30 p.m.

Mon, Oct. 19 – Fri, Oct. 23: 8:00 a.m. to 6:30 p.m.

Sat, Oct. 24: 8:00 a.m. to 1:00 p.m.

Mon, Oct. 26 – Wed, Oct 28: 8:00 a.m. to 8:00 p.m.

You can choose from one of these five options:

**Option 1:** KRS Retirees (N/A for TRS Retirees)

**Option 2:** KHRIS User ID and password reset

**Option 3:** Benefit questions for Anthem  
HealthEquity/WageWorks or  
CVS/Caremark

**Option 4:** Technical assistance such as browser  
or compatibility errors

**Option 5:** Department of Employee Insurance  
(DEI) for all other inquiries

#### To Enroll Online

Go to KHRIS.KY.GOV to log in to the KHRIS Employee Self-Service (ESS). You will need your KHRIS User ID and your password. If you do not remember your password, you can easily reset it on the KHRIS login screen.

**KHRIS User ID:** <USER ID>

<KHRIS Sec User ID: Sec User ID>

<ORG UNIT>



September 20, 2020

IMPORTANT INFORMATION: PLEASE KEEP

Dear <FIRST NAME> <LAST NAME>:

It's that time again! We are proud to be able to offer the same plan options to our members as last year.

Please review carefully.

Annual Open Enrollment for 2021 is from **October 12-28, 2020**. This letter and the enclosed materials contain important information to help you enroll. Everyone is encouraged to enroll in health insurance for 2021, but it is not mandatory. If you do not enroll during the Open Enrollment period, you will remain in the same plan option and coverage level as you had in 2020.

Enrolling is easy! Just go to [KHRIS.KY.GOV](https://khris.ky.gov) and log into KHRIS Employee Self-Service (ESS). You'll need your KHRIS User ID on the back of this page and your password. You can reset your password on the KHRIS login screen if you do not remember your password.

Your 2020 benefit elections are also on the back of this page and all Open Enrollment information can be found at [trs.ky.gov](https://trs.ky.gov)