



Department of
Employee Insurance

KENTUCKY EMPLOYEES' HEALTH PLAN
501 HIGH STREET, 2ND FLOOR
FRANKFORT, KENTUCKY 40601

Date

<FIRST NAME> <LAST NAME>
<ADDRESS 1>
<ADDRESS 2>
<CITY>, <STATE> <ZIP CODE>

IMPORTANT INFORMATION: PLEASE KEEP

Dear KEHP member:

It's that time again! The mandatory annual Open Enrollment for 2020 is from **October 14-30, 2019**. This letter and the enclosed materials contain important information to help you enroll. Please review carefully.

These are your current benefits:

<FIRST NAME> <LAST NAME>
<PLAN>
<LIVINGWELL STATUS>

NEED ASSISTANCE? Contact: Teachers' Retirement System at 800-618-1687.

Enrolling is easy! Go to KHRIS.KY.GOV and log into KHRIS Employee Self-Service (ESS). You'll need your KHRIS User ID listed below and your password. You can reset your password on the KHRIS login screen.

KHRIS User ID: <USER ID>

Got other questions? The Open Enrollment Hotline is available October 14-30. Call 502-564-6534 or 888-581-8834 and choose from one of the following four options:

- Option 2: KHRIS User ID and password reset
- Option 3: Benefit questions for Anthem, WageWorks, or CVS/Caremark
- Option 4: Technical assistance such as browser or compatibility errors
- Option 5: Department of Employee Insurance (DEI) for all other inquiries

Hours for Open Enrollment assistance (Eastern Time):

Monday, Oct. 14 – Friday, Oct. 18:	7:30 a.m. to 4:30 p.m.
Monday, Oct. 21 – Friday, Oct. 25:	8:00 a.m. to 6:30 p.m.
Saturday, Oct. 26:	8:00 a.m. to 1:00 p.m.
Monday, Oct. 28 – Wednesday, Oct 30:	8:00 a.m. to 8:00 p.m.

All Open Enrollment information can be found at trs.ky.gov. If you do not have internet access, you can enroll online at your local library, at a benefit fair, or by visiting the TRS office.